

**EAST YORK TENNIS CLUB**  
115 Roosevelt Road  
Toronto, Ontario  
Canada

Revised **CONSTITUTION 2013**

**ARTICLE I - NAME**

- A) This organization shall be known as the East York Tennis Club.
- B) The Club will operate as a self-governed, non-profit, non-discriminatory recreational organization under the City of Toronto, and shall abide by the Toronto Parks, Forestry and Recreation Department Tennis Club Regulations.
- C) The By Laws and Rules and Regulations shall be formulated and maintained to guide the membership in the general operation of the Club.

**ARTICLE II - OBJECTIVES**

The object of this organization is to encourage, foster, and promote the game of tennis and other club activities related to wholesome activity and good fellowship.

- A) To encourage, foster and promote sportsmanship, friendship and community spirit;
- B) To provide recreational play;
- C) To attract new players to the game of tennis
- D) To ensure the continuity of the organization by encouraging the general membership to participate in the executive and other club activities

### **ARTICLE III - MEMBERSHIP**

- A) Acceptance of membership shall be in the following order of priority:
  - 1. Members in good standing from the previous year.
  - 2. Resident of the City of Toronto.
  - 3. Non-residents of the City of Toronto.
- B) Members shall follow the Club's rules and regulations which are conspicuously posted on the premises.
- C) Each member of the Club shall pay an annual fee as set by the Executive committee for each season. This fee shall be payable in advance.

### **ARTICLE IV - EXECUTIVE COMMITTEE**

- A) The Executive of the Club shall consist of the following officers: President, Past President, First Vice-President, Second Vice-President, Secretary, Treasurer, Membership Director, Social Convenor Director, Tournament Director, and a Committee to a maximum of six.
- B) All of the above, except the Past President, are to be elected at the Annual General Meeting. A simple majority of the Executive Committee shall form a quorum for the transaction of business.

### **ARTICLE V - ELECTIONS**

- A) Elections will be held once a year at the Annual General Meeting.
- B) A President who vacates office shall be replaced by the First Vice-President.
- C) All other vacancies are to be filled by appointment with the approval of the Executive Committee.

## **ARTICLE VI - AMENDMENTS TO THE CONSTITUTION**

- A) Amendments may be made at the Annual General Meeting only.
- B) Amendments shall require a majority vote to be adopted.
- C) There must be a quorum of 20 adult members.

## **ARTICLE VII - ANNUAL GENERAL MEETING**

- A) There shall be one annual general meeting (AGM) each year near the close of the playing season. It will include the following individual reports at a minimum call to order, minutes of the previous AGM, President's report, treasurer's report and audited financial statement of the previous year, membership Director's report and Tournament Director's report.
- B) Notice of the AGM shall be posted in the Clubhouse at least 15 days prior to the date of the meeting.
- C) Voting privileges shall be provided to all adult members in good standing.
- D) Secretary and President shall sign and place the minutes in the official records of the Club and be presented at the next Annual General Meeting for acceptance.

## **ARTICLE VIII - FINANCE**

- A) All funds shall be deposited in the Club's name in a chartered bank or trust company.
- B) All disbursements are to be made by cheque or petty cash.
- C) All cheques are signed by two of the three designated signing officers of the Club. The three signing officers shall be the Treasurer, President, First Vice-President, in that order.
- D) An estimated financial statement for the fiscal year ending October 31st shall be prepared and presented at the Annual General meeting.

## **ARTICLE IX - EXAMINERS**

- A) Two members of the Club will be appointed each year at the Annual Meeting to examine the financial records for the current year, to release the retiring Treasurer of all responsibilities and to assure the newly elected Treasurer that all financial matters are in order.

## **ARTICLE X - FEES**

- A) The fee shall consist of the annual membership fee, plus an initiation fee payable by new or non-renewing members, as set by the Executive.
- B) Fees are subject to annual amendment by the Executive and will be stated in the circular announcing the opening of the season.

## **ARTICLE XI - FUNDS**

- A) All funds received are to be used in any of the following ways, provided they are for the benefit of the members:
  - 1) To purchase tennis balls and equipment.
  - 2) To improve courts and facilities for members.
  - 3) To cover losses sustained at any socials events held by the Club.
  - 4) To make payments required under the terms of the Clubhouse Lease.
  - 5) To cover expenditures pertaining to the Clubhouse.
- B) The President can authorize qualified expenditures up to a dollar limit approved by the Executive as detailed in the club bylaws Article II, item i). Expenditures in excess of the approved dollar limit require prior approval of the Executive.

## **ARTICLE XII - LIABILITY OF CLUB AND CLUB OFFICERS**

- A) The Club shall not be responsible or liable for any personal decision and/or commitment of the Club not authorized by this Constitution or the Executive Committee.
- B) The officers of the Club shall not be held personally liable for any action and/or decision made on behalf of the Club.

## **ARTICLE XIII - JUNIOR DEVELOPMENT**

- A) The Club is committed to the principle of developing the tennis skills of the junior age residents of the City of Toronto.

## **ARTICLE XIV - TOURNAMENTS**

- A) Tournament details will be posted on the Club's bulletin board well in advance. All participants in the Club tournament must be members of the club.

REVISED TO INCORPORATE ALL AMENDMENTS UP TO THE 2013 ANNUAL GENERAL MEETING.

September 2013